

North Bay Watershed Association Board Meeting

May 6, 2022

1. Welcome and Call to Order – Roll Call and Introductions

North Bay Watershed Association

2. General Public Comments

This time is reserved for the public to address the Committee about matters NOT on the agenda and within the jurisdiction of the Committee.

3. Agenda and Past Meeting Minutes Review

Proposed Action: Approve

North Bay Watershed Association

AGENDA

Time	Agenda Item	Proposed Action
9:30	Welcome and Call to Order – Roll Call and Introductions Jack Gibson, Chair	N/A
9:35	General Public Comments This time is reserved for the public to address the Committee about matters NOT on the agenda and within the jurisdiction of the Committee.	N/A
9:40	Agenda and Past Meeting Minutes Review Jack Gibson, Chair	Approve
9:45	Treasure's Report Jack Gibson, Chair	Accept
9:50	Wrap-up: April 8th NBWA Conference Andy Rodgers, Executive Director Andy will review outcomes and feedback from NBWA's first virtual conference: Climate Change(d): Weathering Extremes Together.	Overview <u>and</u> <u>discussion</u>
10:05	Executive Director Report Andy Rodgers, Executive Director Andy will provide an update on active projects including a June 2 workshop, recent meetings, communications, committees, activities, and developing initiatives since the March 4 Board meeting. Andy will outline ideas for next and future Board meeting topics and solicit feedback.	ED updates, Board questions, and input

10:20	FY 2022/2023 NBWA Workplan and Budget Andy Rodgers, Executive Director Review and consider approval for draft NBWA FY2022-23 workplan and budget.	Approve
10:40	Board Information Exchange and Drought Updates <i>Members</i> Members will highlight issues and share items of interest.	N/A
11:30	Announcements/Adjourn Next Board Meeting: June 3, 2022	N/A

4. Treasurer's Report

Proposed Action: Accept

Treasure's Report

Proposed Action: Accept

Revenues:

	Membership -Stewardship - General Benefits - FY2022 Misc Revenue - Refund from Sheraton for 2020	225,290.77
	Conference down payment	1,000.00
	Refund of 2020 Conference Registration	(100.74)
	2022 Conference Sponsorships	4,500.00
	2022 Conference Donations (via Eventbrite)	331.29
	Total Revenues	231,021.32
Expenses:		
	Executive Director Professional Services: West Yost	79,840.50
	Admin Professional Fees & Expenses:	
	Operating Expense - General Benefit - website, etc	
	SFEI - Website Maintenance	2,817.64
	NCRCD 2022 Conference Support	
	Data Instricts - NBWA Outreach & Support	6,490.70
	County of Marin - JTC Support & Strategic Plan Update	
	Total Expenses	89,148.84
	Change this period	141,872.48
	Fund Balance as of July 1, 2021	\$ 363,659.80
	Fund Balance as April 30, 2022	\$ 505,532.28

5. Wrap-up: April 8th NBWA Conference

Andy Rodgers, Executive Director

Andy will review outcomes and feedback from NBWA's first virtual conference: Climate Change(d): Weathering Extremes *Together*.

Successful first FREE & virtual conference!

Climate Change(d): Weathering Extremes Together

Welcome/Keynote: Jared Huffman, U.S. Representative for California's 2nd Congressional District

Panelists:

1. One Water, One Bay

- · Kamyar Guivetchi, CA Department of Waters Resources
- James Muller, San Francisco Estuary Partnership
- · Eduardo Martinez, UnTapped Graduate and City of Richmond Council Member

2. Sea Level Rise and Freshwater Drop

- · Jessica Davenport, State Coastal Conservancy/San Francisco Bay Restoration Authority
- · Kendall Webster, Sonoma Land Trust
- Melanie Mow Schumacher, Soquel Creek Water District

3. WatershedSMART

- · Newsha Ajami, PhD, Berkeley Lab Earth and Environmental Sciences Area
- Roger Bales, PhD, UC Merced
- · Rebecca Burgess, Fibershed
- 4. Resiliency Leadership and Workforce Development
 - Christina McWhorter, Novato Baylands Stewards
 - Tara Cornelisse, Natural Resources and Career Pathways
 - Douglas Mundo, Multicultural Center of Marin



U.S. Congressman Jared Huffman. California's 2nd District









Christina McWhorter









Kamyar Guivetch







North Bay Watershed Association

2022 NBWA Conference

- Total attendees: 152
- Top cities represented by attendees:
 - ✓ San Rafael
 - ✓ Santa Rosa
 - ✓ Napa
 - ✓ Novato

• Others

Petaluma Sonoma San Francisco Mill Valley Rohnert Park Belvedere Tiburon Sebastopol Sacramento Point Reyes Station Oakland Corte Madera Richmond Windsor San Anselmo Edgartown Cotati Benicia Willimantic

Vilnius Vallejo Stanford Southampton Seattle San Lorenzo San Leandro Pinole New York Narberth Mendocino City Martinez Livermore La Jolla Half Moon Bay Gig Harbor Fairfax El Cerrito Edmonton Dublin Corning Columbia College Station Cobourg Burlington Brentwood Bathurst Alameda



North Bay Watershed Association

2022 NBWA Conference- Sponsorship

2020/2022 Sponsors	
Marin Municipal Water District	2,500
Solano Water	500
West Yost Associates	1,500
Bay Area Clean Water Agencies/EBMUD	1,500
State Coastal Conservancy	1,500
Novato Sanitary District	1,500
City of Napa Water Dept	1,500
Ghilotti Bros., Inc.	1,500
Marin Municipal Water District	2,500
Central Marin Sanitation Agency	2,500
Horizon Water & Environment, LLC	1,200
Woodward & Curran	1,500
Nute Engineering	500
City of San Rafael	1,500
City of Petaluma	1,500
County of Marin	1,000
Napa County Flood Control	1,500
HDR, Inc.	1,500
TOTAL	\$ 27,200

Thank you to our sponsors



We also have a \$1,000 credit from the Sheraton for the 2020 canceled event.
 Voluntary donations received: \$340!

Post-Event *Survey* **Results**

- 35 respondents (23% of total attendees)
 - 72% of respondents attended: One Water, One Bay
 - 77% of respondents attended: Sea Level Rise and Freshwater Drop
 - 69% of respondents attended: Watershed Smart
 - 37% of respondents attended: Resiliency Work Force Development
- Overall, how would you rate the conference(1-5)? <u>4.5</u>
- How helpful was the content presented at the event (1-5)? <u>4.5</u>

- Was the event length too long, too short, or just about right? <u>Just about right</u>
- How likely are you to attend a similar event again in the future (1-5)? <u>4.5</u>
- Did the conference inspire you to explore new partnerships or directions related to your work?
 - 26 of 35 <u>"yes"</u>
 - 9 of 35 <u>"uncertain"</u>
- How would you rate the virtual experience? <u>4.2</u>

Survey: Please indicate your interest for additional NBWA training/educational opportunities

- Watershed/Wildfire nexus
- One Water Strategy
- Tours of key infrastructure facilities and projects (ie water treatment, storage, conveyance, flood management)
- Adapting Infrastructure to Extreme Weather
- Water conservation programs/training
- Sea Level Rise adaptation programs
- Recycled/reuse water

Do you have any additional feedback or suggestions?



North Bay Watershed Association

Access and share the module recordings!

Watch the recordings, access resources, and learn ways in which our North Bay water infrastructure agencies, watershed managers, and communities are planning, adapting, and collaborating to weather extremes together!

Access the recordings at:

www.nbwatershed.org/event/climate-changed-weatheringextremes-together

CLIMATE CHANGE(D): WEATHERING EXTREMES TOGETHER



NBWA Conference Event Program

Modular topics:





Thank you, Conference Committee!

- > Jack Gibson, Marin Municipal Water District
- Jean Mariani, Novato Sanitary District
- Megan Clark, Las Gallinas Valley Sanitary District
- Brad Sherwood, Sonoma Water
- Andrea Rodriguez, Sonoma Water
- > Tony Hale, San Francisco Estuary Institute
- Frances Knapczyk, Napa Resource Conservation District
- Sabrina Marson, NBWA staff
- Christine Encelan, NBWA staff

6. Executive Director Report

Andy Rodgers, Executive Director

Andy will provide an update on active projects including a June 2 workshop, recent meetings, communications, committees, activities, and developing initiatives since the March 4 Board meeting. Andy will outline ideas for next and future Board meeting topics and solicit feedback.

Executive Director Report



Updates since last meeting

- Visited site of future
 Wetlands Ecology Center,
 American Canyon, March 31
- Hosted NBWA Virtual
 Conference on April 8
- Attended IRWM coordinating committee meeting April 25
- Attended North Bay Baylands Conservation Investment Strategy (RCIS) meeting on April 26



Administrative Activities

- Prepared draft NBWA FY2022-23 budget
- Coordinated with Board Chair, Deputy Director, Finance Manager
- Paused Agreement for
 Drought/FireSMART
 campaign until FY22-23
- AR Membership dues
- AP Subconsultants

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Updated website and meeting packet information



Communications

- Distributed Quarterly
 newsletter Spring 2022
- Presented at ASCE Region 9 SF Section Equity In Resilient Infrastructure conference on April 22
- Board members and member agency staff
- Regional partners
- Subject matter experts
 and speakers



Committees

- Met with Conference committee March 8
- Met with NBWA Deputy Director and staff to develop priority initiatives

Executive Director Report

Quarterly Newsletter – Spring 2022 Help us expand distribution

- Partner agency contacts
- Funding agency staff
- Other department staff
- Information officers/communications
- Social media posting

Forward us newsworthy items for next issue!



North Bay Watershed Association News



Working with a **One Water** goal, agencies can better integrate water supply, flood protection, groundwater, and stream stewardship actions at the district and watershed scale. At the heart of this idea is regional, integrated planning. NBWA's diverse agencies work to craft regional approaches to managing the common North Bay Watershed.

State

 Sonoma County unveils first-ever proposed well water fees under pioneering California groundwater law

Federal

 Leveraging Historic Federal Water Infrastructure Funding to Meet Governors' Water Priorities

U.S. Drought Monitor Map for Northern California



CLIMATE CHANGE(D): Weathering Extremes Together — Watch the Recordings —

If you missed our virtual conference focused on building climate resiliency for the North Bay, you can watch the recordings, access resources and learn ways in which our water suppliers and watershed managers are adapting and planning for a widely collaborative future.

Modular topics include: 1) One Water, One Bay, 2) Sea Level Rise and Freshwater Drop, 3) WatershedSMART, and 4) Resiliency Leadership and Workforce Development

Access the Recordings HERE

North Bay Watershed Association

Convene Land Use/Housing Agencies and Water/Wastewater Service Agencies

NBWA is working with local government to convene a workshop on the nexus of land use/housing and water services infrastructure for strategically coordinating improvements associated with housing development.

The **Purpose** of the workshop will inform and aim to identify practical and productive next steps to develop collaborative initiatives that meet the needs of land use and water services agencies in times of housing shortage and drought.

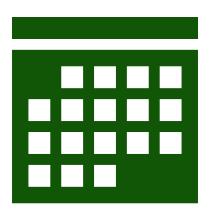
Attendees include Planning staff and Utility staff to discuss challenges and approaches to meeting these goals and exploring regional housing/infrastructure partnerships.

Status

✓ First Workshop will be held remotely on **June 2**!

Executive Director Report (continued)

Confirming 2022 calendar dates – First Friday of every month - Except of course for holidays!



FY 2021-22 Board Meetings

June 3 – Board meeting - virtual

FY 2022-23 Board Meetings

- July 1 *in-person?* •
- August 5
- September 2 March 3
- October 7 •
- November 4 •
- December 2 •

February 3

January 6

- April 7

•

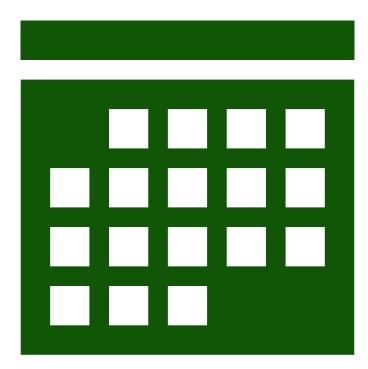
- May 5
- June 2

Board Meeting Topics Outlook

• Topics in development:

<u>Conference speaker outreach has produced an remarkable list of potential future speakers and collaborations!</u>

Basin Plan Amendment, Urban Scale Carbon Sequestration Initiatives, Regulatory Compliance Partnerships, Baylands Strategies, DroughtSMART/FireSMART, OneWater OneBay Strategic Initiatives, DWR & SWRCB Drought Assistance Programs and Resources, Collaboration-Based Funding Opportunities, Water Management & Conveyance Innovations, Capital and Natural Assets Management, What's Next in Environmental Education, Small Grants and Scholarship Program, New Members!



7. DRAFT FY 2022/2023 NBWA Workplan and Budget

Members

Review and consider approval for draft NBWA FY2022-23 workplan and budget.

Current Fiscal Year 2021-22 Year End *Projection*

- Membership dues collected: \$225,291
- Expenses through April 30: **\$89,148**
- Projected fiscal year-end expenses: \$120,233
- Encumbered/committed funds: \$89,346
- Estimated contingency reserve (carry-over): \$209,579

Proposed approach to FY 2022/2023

- ✓ No change to annual budget
- ✓ Maintain core programs and tasks
 - ✓ Monthly Board meetings
 - ✓ Committee meetings
 - ✓ Quarterly newsletter/Website
- ✓Implement focused initiatives
- ✓ Participate in regional forums
- ✓ Develop and propose new programs/opportunities for consideration
- ✓ Expand NBWA visibility and membership
- ✓Advocate funding for regional north bay initiatives

NBWA FY 2022/23 Work Plan

- Executive Director services
 - Virtual transition to in-person (including tours) & virtual meetings
 - Member communications and advocacy
 - Continue Executive/Admin Steering Committee meetings for funding direction and recommendations
 - Update databases and information archives, update member operating budgets for next FY
- Implement focused regional initiatives
 - Water services infrastructure and land use/housing
 - Align missions and programs with NBWRA
 - Conduct exploratory phase of droughtSMART & fireSMART branding pilot
- Participate in regional forums
 - IRWM, RCIS, others
- Reconvene Joint Technical Committee
 - Programmatic planning and funding
- Continue Quarterly newsletter
- Plan website upgrades

Work Plan Structure - Proposed Update

- Update category title
- Add new initiative

A- Overhead Administrative Services

- 1. Board Meetings/Workshops
- 2. Board Meeting Minutes
- 3. Agency Coordination
- 4. Administrative Steering Committee
- 5. Program Development committee
- 6. Finance/Accounting Support

B- General Benefit Projects

- 7. Public Outreach Materials
- 8. Committee Activities
- 9. Website
- 10. Data Management
- 11. Legislative Action
- 12. Joint Technical Committee
- 13. NBWA Conference Expense
- 14. NBWA Conference Support
- 15. Update of IRWMP and Funding Advocacy
- 16. Regional initiatives Development
- 17. Contingency Reserve

C- Specific Benefit Projects

North Bay Watershed Association

Estimated Budget for FY 2022/2023

\$123,290

- Administrative services \$62,000
- General Benefit projects
- Special Benefit projects <u>\$40,000</u>
 TOTAL \$225,290
- Prior Fiscal Year carryover \$209,579

A- Administrative Services

- 1. Board Meetings/Workshops
- 2. Board Meeting Minutes
- 3. Agency Coordination
- 4. Administrative Steering Committee
- 5. Program Development committee
- 6. Finance/Accounting Support

B- General Benefit Projects

- 7. Public Outreach Materials
- 8. Committee Activities
- 9. Website
- 10. Data Management
- 11. Legislative Action*
- 12. Joint Technical Committee
- 13. NBWA Conference Expense
- 14. NBWA Conference Support
- 15. Update of IRWMP and Funding Advocacy
- 16. Regional Initiative Development
- 17. Contingency Reserve

C- Specific Benefit Projects

North Bay Watershed Association

Proposed Amendment to Executive Director Services Agreement

- Current 2020 Agreement for ED Services = \$112,160/year
- Addition of two tasks to scope of work for FY2022-2023
 - Developing regional initiatives \$12,000
 - Participating in regional forums \$10,000
- Proposed total amended Agreement for ED Services = \$134,160/year
- NBWA budget will remain unchanged

Consider approval for FY 2022/2023 NBWA Workplan and Budget

NBWA FY 2022-2023 DRAFT Budget

Overhead and General Benefit																											
Projects			NBWA (Contract St	If CASH ALLOCATION (MEMBERSHIP DUES)																						
	In-Kind Services	NBWA staff	Other consultants	ODCs	2022 - 2023 Total Cash Budget	CMSA	Marin Co	LGVSD	Bel Marin Keys, SASM, City of Mill Valley	MCSTPP	RVSD	MMWD	NMWD	NapaSan	NapaFlood	NovatoSan	City of Novato	Petaluma	American Canyon	San Rafael	City Sonoma	Sonoma Co.	SCWA	Napa County	Solano County Water Agency	SVCSD	NBWA TOTAL
A- Overhead		l I																									
1 Board Meetings/Workshops	-	39,300	-	-	39,300	1,179	6,568	1,111	1,074	1,043	1,247	1,848	1,238	1,230	1,291	1,168	1,453	1,909	1,436	1,843	1,261	7,016	3,947	-		1,436	39,300
2 Board Meeting Minutes	-	4,560	-	-	4,560	137	762	129	125	121	145	214	144	143	150	136	169	222	167	214	146	814	458	-	-	167	4,560
3 Agency Coordination	-	9,220	-	-	9,220	278	1,542	262	252	246	293	434	291	289	304	275	342	449	326	432	296	1,646	926	-	-	337	9,221
4 Administrative Steering Comm.	-	4,460	-	-	4,460	134	745	126	122	118	141	210	141	140	147	133	165	217	163	209	143	796	448	-	-	163	4,460
5 Program Development	-	4,460			4,460	134	745	126	122	118	141	210	141	140	147	133	165	217	163	209	143	796	448	-	-	163	4,460
6 Finance/Accounting Support	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Overhead Subtotals		62,000	-	-	62,000	1,862	10,363	1,754	1,694	1,646	1,968	2,916	1,954	1,941	2,038	1,844	2,293	3,013	2,254	2,908	1,990	11,069	6,226	-	-	2,266	62,000
Overhead Totals						1,862	10,363	1,754	1,694	1,646	1,968	2,916	1,954	1,941	2,038	1,844	2,293	3,013	2,254	2,908	1,990	11,069	6,226	-	-	2,266	62,000
B- General Benefit Projects																											
7 Public Outreach Materials	-	10,000	-	-	10,000	300	1,671	283	273	265	317	470	315	313	329	297	370	486	396	469	321	1,785	1,004	-	-	335	10,000
8 Committee Activities	-	27,360	-	-	27,360	821	4,573	774	747	726	868	1,286	862	856	899	813	1,011	1,329	1,085	1,283	878	4,885	2,748	-	-	915	27,360
9 Website	-	-	11,730	-	11,730	352	1,960	332	320	311	372	551	370	367	385	349	434	570	465	550	376	2,094	1,178	-	-	392	11,730
10 Data Management	-	2,000	-	-	2,000	60	334	57	55	53	63	94	63	63	66	59	74	97	79	94	64	357	201	-	-	67	2,000
11 Legislative Action*	-	-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-
12 Joint Technical Committee	-	22,800	-	-	22,800	684	3,811	645	623	605	723	1,072	718	713	749	678	843	1,108	904	1,069	732	4,071	2,290	-	-	763	22,800
13 NBWA Conference Expense		6,900			6,900	207	1,153	195	188	183	219	324	217	216	227	205	255	335	274	324	221	1,232	693	-	-	231	6,900
14 NBWA Conference Support	-	12,500	-	-	12,500	375	2,089	353	341	332	397	588	394	391	411	372	462	607	496	586	401	2,232	1,255	-	-	418	12,500
15 Update of IRWMP and Funding Advocacy	-	10,000	-	-	10,000	300	1,671	283	273	265	317	470	315	313	329	297	370	486	396	469	321	1,785	1,004	-	-	335	10,000
16 Regonal Initiative Development		12,000	-	-	12,000	360	2,006	339	328	318	381	564	378	375	394	357	444	583	476	563	385	2,142	1,205	-	-	401	12,000
17 Contingency Reserve	-	8,000 111,560	-	-	8,000	240	1,337	226	219	212	254	376	252	250	263	238	296	389	317	375	257	1,428	803	-	-	268	8,000
	General Benefit Subtotals -		11,730	-	123,290	3,700	20,606	3,486	3,368	3,271	3,911	5,796	3,884	3,858	4,051	3,665	4,558	5,990	4,888	5,783	3,957	22,011	12,381	-	-	4,125	123,290
General Benefit Totals						3,700	20,606	3,486	3,368	3,271	3,911	5,796	3,884	3,858	4,051	3,665	4,558	5,990	4,888	5,783	3,957	22,011	12,381	-	-	4,125	123,290
FY 2022 - 23 TOTAL A + B	35,000	173,560	11,730	-	185,290	5,561	30,969	5,240	5,062	4,917	5,879	8,712	5,838	5,799	6,089	5,509	6,851	9,004	7,142	8,692	5,947	33,080	18,608	-	-	6,391	185,290
FY 2022 - 23 TOTAL A + B					185,290	5,561	30,969	5,240	5,062	4,917	5,879	8,712	5,838	5,799	6,089	5,509	6,851	9,004	7,142	8,692	5,947	33,080	18,608	-	-	6,391	185,290

				NBWA Ca	sh Require	ment																						
	Specific Benefit Projects	In-Kind Services	NBWA staff	Other	ODCs	2022 - 2023 Total Cash Budget	CMSA	Marin Co	LGVSD	MCSD #5 (See Note 1)	McSTPP	RVSD	MMWD	NMWD	Napa San	NapaFlood	NovatoSan	City of Novato	Petaluma	American Canyon	San Rafael	City Sonoma	Sonoma Co.	SCWA	Napa County	Solano County Water Agency	SVCSD	NBWA TOTAL
Project	# C- Specific Benefit Projects																											
1	Project "A"	-	-	40,000	-	40,000	-					-	-	-	-	-	-		-		-	-	-	-	25,000	15,000	-	40,000
2	Project "B"	-	-	-	-	80,000	ļ	unded from				-	-	-	-	-	-		-		-	-	-	-			-	80,000
3	Project "C"	-	-	-	-	80,000	ſ.	carryo	/er. -		-	-	-	-	-	-	-		-		-	-	-	-			-	80,000
FY 2022	2-23 Specific Benefit Project Total	-	-	40,000	-	200,000			-		-	-	-	-	-	-	-		-		-	-	-	-	25,000	15,000	-	200,000
NBWA	Total for FY 2022-23	35,000	173,560	51,730	-	385,290	5,561	30,969	5,240	5,062	4,917	5,879	8,712	5,838	5,799	6,089	5,509	6,851	9,004	7,142	8,692	5,947	33,080	18,608	25,000	15,000	6,391	385,290

North Bay Watershed Association

9. Board Information Exchange and Drought Updates

Members

Members will highlight issues and share items of interest.

Announcements/Adjourn

Next Board Meeting: June 3, 2022

www.nbwatershed.org