



BOARD MEETING

December 6, 2024





01

Welcome and Call to Order – Roll Call and Introductions



Shorelines

We're improving the ability of our coasts to adapt to rising seas, extreme weather, and other threats with innovative collaborations from Alaska to Chile.

[Learn more](#)



Oceans

Because our oceans face many challenges, we work to help shape ocean management to reduce threats and ensure sustainable human uses, giving time for wildlife to adapt to climate change.

[Learn more](#)



Working Landscapes

We use science and partnerships to make sure California's agricultural lands are providing as much benefit as possible to the communities and wildlife that depend on them.

[Learn more](#)



Restoration

We work with local communities and public and private partners to increase the pace and scale of climate-smart restoration.

[Learn more](#)



Education

With an educator's mindset, we provide learning experiences that prepare people of all ages to tackle the greatest environmental challenges of our time.

[Learn more](#)



Keystone Data

We're turning decades of data and knowledge into game-changing conservation actions.

[Learn more](#)



STRAW Program

Founded by a 4th grade class in 1992, STRAW (Students and Teachers Restoring A Watershed) continues as a collaborative network spanning 15 California counties, annually engaging approximately 4,000 K-12 students, teachers, and young adults in integrated watershed science education and hands-on, professional habitat restoration opportunities that are free of charge to participants. STRAW provides full-service restoration project management and implementation to our partners, including site selection, climate-smart project design, volunteer education and training, implementation, maintenance, monitoring, and reporting. Partnerships across diverse groups, including students, teachers, ranchers, and scientists are central to the program's success.

With its community-centered restoration model, STRAW has decades of proven success providing in-class lessons and field studies for students, as well as professional development for teachers that brings greater understanding, meaning, and commitment to habitat restoration. Through our Community College Conservation Internship (CCI), a training program for Black, Indigenous and other people of color, and our apprenticeship program, we are working to broaden the conservation field and inspire and support the next generation of conservation leaders.

Point Blue's scientific research enables STRAW to address climate change through innovative restoration practices that students implement through cutting-edge restoration projects proven to increase ecosystem health and resilience. With each restoration, STRAW builds nature-based solutions to climate change by empowering local community members, especially children, to heal damaged landscapes, generate cleaner water, sequester carbon, and revitalize wildlife habitats.

Please help support and further our work with a donation to STRAW [by clicking here](#). Thank you!

[VIEW MORE](#) >

More Information

Laurette Rogers

Email: lrogers@pointblue.org

STRAW Program Founder and Ambassador

Welcome

Point Blue— Conservation science for a healthy planet

*Eri Sawairi, STRAW Bilingual Conservation
Educator (Spanish/English)*



02

General Public Comments



03

Agenda and Past
Meeting Minutes Review

Treasurer's Report

Agenda

Time	Agenda Item	Proposed Action
9:30	Welcome and Call to Order – Roll Call and Introductions <i>Jean Mariani, Chair</i>	<i>N/A</i>
9:35	General Public Comments This time is reserved for the public to address the Committee about matters NOT on the agenda and within the jurisdiction of the Committee.	<i>N/A</i>
9:40	Agenda and Past Meeting Minutes Review <i>Jean Mariani, Chair</i> Treasurer’s Report <i>Jean Mariani, Chair</i>	<i>Approve/ Review</i> <i>Accept</i>
9:45	Guest Presentation —Climate in the North Bay Region: Indications of Changes for the Coming Decades <i>Dr. Dan Cayan, Research Meteorologist, Scripps Institution of Oceanography, University of California San Diego</i> Dr. Cayan will explore his extensive research on climate variability and changes over western North America. With a focus on the 21st Century climate assessments for the State of California, Cayan will discuss the likely changes and uncertainties that may impact California, particularly the North Bay region.	<i>Presentation slides</i>
10:15	Consider Resolution Commending Marin Municipal Water District <i>Andy Rodgers, Executive Director</i> Review and consider Resolution No. 24-01 commending Marin Municipal Water District for 24 years of in-kind treasurer services supporting NBWA.	<i>Approve Resolution No. 24-01</i>

10:20	Consider Approval for NBWA Reserves Policy <i>Andy Rodgers, Executive Director</i> Consider requested updates to draft reserves policy reviewed at November meeting and provide further staff direction or adopt policy for NBWA financial reserves.	<i>Approve Policy and Resolution No. 24-02</i>
10:30	Executive Director Report <i>Andy Rodgers, Executive Director</i> Andy will provide updates on activities since the November 8 Board meeting, including active projects such as Small Grants and Scholarship Program, recent meetings, regional programs and initiatives, communications, and committees. Andy will outline ideas for next and future Board meeting topics and solicit feedback.	<i>ED updates, Board questions, and input</i>
11:00	Board Information Exchange <i>Members</i> Members will highlight issues and share items of interest.	<i>N/A</i>
11:30	Announcements/Adjourn Next Board Meeting: February 7, 2025	<i>N/A</i>

North Bay Watershed Association Board of Directors Meeting - Summary

November 8, 2024 | 9:30 – 11:30 a.m.

Ross Valley Sanitary District
1111 Andersen Dr
San Rafael, CA 94901

Zoom was available for those to attend virtually
www.nbwatershed.org

1. Welcome and Call to Order—Directors, Member Representatives Present Included:

Michael Boorstein – Central Marin Sanitation Agency	Andy Rodgers – NBWA
Leon Garcia – City of American Canyon	Sabrina Marson – NBWA
John Shribbs – City of Petaluma	Ali Blodorn – Guest Presenter
Kate Hagemann – City of San Rafael	Steve Moore – Ross Valley Sanitary District
Ron Wellander – City of Sonoma	Christina Winnicki – Ross Valley Sanitary District
Mary Sackett – County of Marin	Oriana Hart – City of Petaluma
Rob Carson – Marin County SPPP	Stephen Keese – Public
Megan Clark – Las Gallinas Valley Sanitary District	
Larry Russel – Marin Municipal Water District	
Rick Fraites – North Marin Water District	
Jean Mariani (Chair) – Novato Sanitary District	
Pamela Meigs – Ross Valley Sanitary District	
Elizabeth Patterson – Solano County Water Agency	
Jack Gibson – Director Emeritus	

Thirteen NBWA board members attended the meeting comprised of 21-member agency staff, stakeholders, partners, and interested members of the public. Meeting participants attended in-person and remotely via Zoom.

- Welcome and Call to Order – Roll Call and Introductions** – Chair Mariani called the meeting to order at 9:32 am and took roll call.
- General Public Comment** – None
- Agenda and Past Meeting Minutes Review**– Chair Mariani asked for any Board members to speak up if there were requested changes to the agenda. No comments. None opposed—Unanimously approved.

Chair Mariani asked if there were any changes or corrections to the minutes for the October Board meeting. No comments. None opposed—Unanimously approved.

Treasurer's Report

No comments on the July to October 2024 Treasurer's Report. Director Fraites moved to approve

Evolution of Napa RCD's Forest Health

Manager, Forest Health, Napa RCD

At Napa RCD, discussed the program's growth and the importance of increasing forest health and fire resilience. Ali also mentioned the development of a plan for the Red Oak North Bay strategy, which addresses threats to forest ecosystems. She also discussed the potential to restore 70 acres of tidal marsh habitat. Lastly, Ali mentioned the importance of community and investment in workforce

erranean Oak Borer, a pest that infests oak trees and can kill them down. The pest is difficult to control and Ali also mentioned the issue of vole damage to oak saplings. The conversation then shifted to the importance of tribal engagement and community involvement about potential conflicts between agriculture and vineyard work. Ali discussed the regional work they are doing for implementation funding, and the impact of the Mediterranean Oak Borer.

Ali discussed the impact of vole damage on their oak saplings and the impact of their efforts to manage these issues and the importance of the program. Ali offered to provide more information

on [https://www.nbwatershed.org/event/nbwa-](https://www.nbwatershed.org/event/nbwa-2023-24)

2023/24 was ~\$570,000. NBWA does not have a previous meeting, identified need to consider a policy was presented for feedback.

Policy examples to develop a draft reserves policy to include the following:
- 6 to 12 months' operating expenses
- Resiliency, in-kind services, and one-time

expenses as part of the budget process
- 6 to 12 months' operating cash
- 1 year

on how the reserve fund would be tapped and the reserve.

Emergency" and the appropriateness of spending authority of an emergency should be clearly defined, up to \$10,000 from the regular budget. Ali discussed the need for a more detailed policy of such expenditures. They considered adding a line item for expected expenses. The board agreed to further review and the use of reserves in future meetings.

Updates on activities since the August 30 Board meeting, and other activities, programs, and

and self-guided tour at Mare Island Brewing Co.

Conference – Oct 7-9
- 6U class led by Director Elizabeth Patterson on Oct 21-23

Meeting October 18

Director

Information

Program
- Refresh
- Ideas (from conference) for north bay resiliency

Grants and Scholarship Subcommittee meetings
- 6U grant and scholarship partners
- 6U grant
- 6U to incorporate water resiliency workforce

Resiliency Pilot

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- 6U grant
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Resiliency Pilot

July 17 Special Board meeting
for mailing.

er 18
Board meeting appreciating
of in-kind treasurer services

ready have Small Grants and
Grants and Scholarship Programs

Small Grant
ended program options

will follow.

December 5, 2024 at the

sponsor, NBWA has
Eventbrite, email

of flange replacement. I'm going
to give more engineer details.
Calculations we made about how
long it would take to be completed in 3 hour and 40 min. They

Treasurer's Report



NORTHBAY WATERSHED ASSOCIATION
 TREASURER'S REPORT
 JULY 1 - NOVEMBER 30, 2024

REVENUE COLLECTIONS:

<u>Collection Description</u>	<u>Amount</u>
1 FY23-24 Annual Membership Due - Bel Marin Keys	\$ 3,506.90
2 FY24-25 Annual Membership Due collections	165,061.30
3 Bank interest - August-November 2024	1,418.30
Total Collections	169,986.50

EXPENDITURE REMITTANCES:

<u>Remittance Description</u>	<u>Amount</u>
1 Prof Srvs: Data Instincts, July-September 2024	10,422.50
2 Prof Srvs: West Yost, July-October 2024	44,533.24
3 2024 Watershed Symposium Sponsorship (Steelhead)	3,000.00
4 Prof Srvs: Central Marin Sanitation Agency, Treasurer Services setup cost	3,770.13
5 Office supplies: NBWA bank account check stock	183.77
6 Bank fees - August-November 2024	149.03
Total Remittances	62,058.67

Change in Fund Balance	107,927.83
Fund Balance as of July 1, 2024	570,016.59
Fund Balance as of August 31, 2024	\$ 677,944.42



04

Guest Presentation: **Climate in the North Bay Region: Indications of Changes for the Coming Decades**

Dr. Dan Cayan, Research Meteorologist, Scripps Institution of Oceanography,
University of California San Diego



05

Consider Resolution Commending Marin Municipal Water District

Resolution No. 24-01

RESOLUTION NO. 24-01 OF THE BOARD OF DIRECTORS
OF THE NORTH BAY WATERSHED ASSOCIATION

IN APPRECIATION OF OUTSTANDING
TREASURER SERVICES BY MARIN MUNICIPAL WATER DISTRICT

WHEREAS, Marin Municipal Water District (MMWD) has been a North Bay Watershed Association member since 2000; and

WHEREAS, Marin Municipal Water District is the first municipal water district in California. The Marin Municipal Water District provides drinking water to more than 191,000 people in southern and central Marin County; and

WHEREAS, Marin Municipal Water District is a leader in water and natural resource management addressing the complexities of a changing environment and society; and

WHEREAS, Marin Municipal Water District was named the Controller and Treasurer of the North Bay Watershed Association in 2000; and

WHEREAS, For 24 years, Marin Municipal Water District provided consistent and reliable financial services to the North Bay Watershed Association resulting in an established collaborative foundation for elected officials and agency staff that spans the North Bay region; and

WHEREAS, Marin Municipal Water District's unwavering capabilities to manage North Bay Watershed Association finances and initiatives and funding has made a substantial contribution to the watersheds.

NOW, THEREFORE, BE IT RESOLVED that the North Bay hereby commend Marin Municipal Water District for their time-honored enthusiasm and outstanding financial services provided to the watersheds.

PASSED, APPROVED AND ADOPTED this day, December 6, 2024, by the BOARD OF DIRECTORS:

Boorstein: _____ Garcia: _____ Eklund: _____ Shribbs: _____ F
Wellander: _____ Sackett: _____ Pedroza: _____ Gorin: _____ C

Russell: _____ Gregory: _____ Fraltes: _____ Mariani: _____ Meigs: _____
Patterson: _____ Davis: _____ Hundley: _____
VOTES:
Ayes: _____ Noes: _____ Absent: _____ Abstain: _____
By: _____ Date: December 6, 2024
Jean Mariani,
Chairperson North Bay Watershed Association
By: _____ Date: December 6, 2024
Andy Rodgers,
Executive Director of the North Bay Watershed Association

**VOTE:
MAJORITY**

Draft resolution appreciating Marin Municipal Water District for providing the north bay region with 24 years of in-kind treasurer services and support



06

Consider NBWA (Updated) Reserve Policy

Background

1. NBWA does not currently have a reserve policy
2. Fund balance end of FY 2023/24 was ~\$570,000
3. NBWA Board identified need to consider a reserve policy to inform annual budgeting
4. Staff reached out to member agencies to research policy examples to develop a draft reserve policy for consideration by the NBWA Board
5. NBWA Board provided feedback on first reserve policy draft on November 8



Proposed Reserve Policy

1. Operating Cash Reserve is a target and would:
 - Be established during the annual budget process by the Board;
 - Be funded with surplus unrestricted operating cash;
 - Set a target of maintaining reserve amounts equivalent to six months' operating expenses;
 - Require Board approval for use of Reserve funds; and
 - Carry forward the reserve to following fiscal year.

Updates to Reserve Policy

Add: Emergency Definition

- **Definition of Emergency**: An emergency is an unforeseen and urgent situation that poses a significant risk to the organization's operations, financial stability, or ability to fulfill its mission. Examples include, but are not limited to:
 - Critical operational disruptions that require immediate financial intervention to maintain services.
 - Changes and Cancellations impacting organization's contractual obligations or other planned commitments for an event or project due to unforeseen circumstances (e.g., natural disasters, public health emergencies), leading to a potentially significant financial loss.
 - Other urgent situations declared by a two thirds majority vote of the Board

Updates to Reserve Policy

Add: Reserve Spending Process

- **No more than two times during a fiscal year** in the event of an emergency that requires action before the next scheduled Board meeting, subject to the following conditions:
 - **Executive Director to Consult with the Board Chair** to discuss the nature of the emergency and the proposed use of funds.
 - **Board Chair to approve the expenditure agenda item** before any funds are accessed.
 - **Executive Director to provide electronic notification to the Board** on the expenditure plan and provide a full report to the Board of Directors at the next regularly scheduled meeting

Recommendation

1. Staff recommends the Board adopt a budget reserve policy
(Resolution No. 24-02 of The Board of Directors of The North Bay Watershed Association
Adopting A Financial Reserve Policy)

**VOTE:
TWO-THIRDS MAJORITY**



06

Executive Director Report

Highlights



Updates since last meeting

- ***NBWA Board meeting and walking tour of headquarters and facilities on November 8. Thank you Ross Valley Sanitation District!***
- ***Significant weather event and Thanksgiving holiday!***
- Attend CASQA EPC meeting on November 14
- ***Attend IRWM Roundtable of Regions meeting on December 4***



Administrative Activities

- Calendar scheduling
- Coordinate with Board Chair and Treasurer
- AR – Membership dues
- AP – Subconsultants
- Updated website and meeting packet information



Communications

- Manage/progress NBWA social media program
- Meet with SSU CEI faculty to progress ideas from NBWA conference
- ***Research, outreach, and communications with members and subject matter experts regarding development for future Board topics***

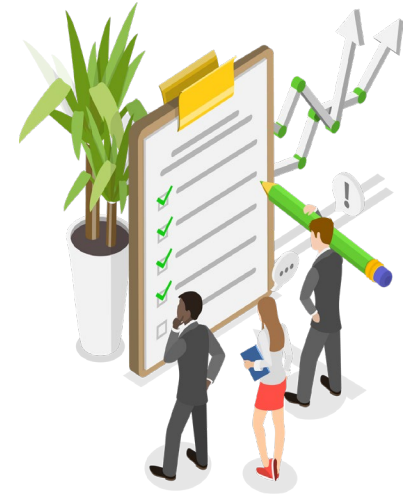


Committees

- ***Small Grants and Scholarship Subcommittee meeting on November 12***
- Research and communicate with potential grant and scholarship partners
- ***Research member funding opportunities i.e. CalSIP and status of Prop 4***

Small Grants and Scholarship Programs

- Subcommittee met November 12
 - ✓ Discussed the identified proposed budget
 - ✓ Discussed potential partners to receive Small Grants in 2025
 - ✓ Refined draft materials for long-term in-house Small Grants and Scholarship Program
- Next up
 - ✓ Next meeting is December 17 @ 2 pm
 - ✓ Further evaluate program options and direct staff on next steps
 - ✓ Subcommittee budget recommendations: Scholarship and Small Grant Programs



Save the date:
*celebration **postponed...***





UPCOMING 2025 SCHEDULE

00 JANUARY	SKIP MONTH
07 FEBRUARY	BOARD MEETING Social and 25-year celebration
07 MARCH	BOARD MEETING
04 APRIL	BOARD MEETING

First Friday of every month - Except of course for holidays!
www.nbwatershed.org/events

Announcements/Adjourn

Next Board Meeting: February 7

2025 Board Meeting Schedule

Unless otherwise noted, meetings are held in a hybrid format.
In-person location details are sent out closer to the meeting date.

- January 10 (*skip meeting*)
- February 7
- March 7
- April 4
- May 2
- June 6

